

NOTICE

STUDENT COMPLAINT POLICY

Dear Students:

This school has a Certificate of Approval from the Texas Workforce Commission (TWC).

The TWC-assigned school numbers are: S0272 – San Antonio

The school's programs are approved by TWC, as well as The Council on Occupational Education (COE).

Students must address their concerns about this school or any of its educational programs by following the grievance process outlined in the school's catalog.

Students dissatisfied with this school's response to their complaint or who are not able to file a complaint with the school, can file a formal complaint with TWC, as well as with other relevant agencies or accreditors, if applicable.

Information on filing a complaint with TWC can be found on TWC's website at www.texasworkforce.org/careerschoolstudents.